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INFORMATION TECHNOLOGY FOR CLASS 9

STUDY MATERIAL BASED ON N.C.E.R.T

RAUSHAN DEEP DATE:-14.07.20XX (TUESDAY)

DATA ENTRY AND KEYBOARD SKILLS

1. Multiple choice questions

- a) **Which of the following is not a key for punctuation marks?**
- Comma (,)
 - Period (.)
 - Semicolon (;)
 - Equal sign (=)
- b) **Which of the following is not an arrow key?**
- Top (^) ▼
 - Down (↓)
 - Right (→)
 - Left (←)
- c) **Which of the following operation is not performed by a mouse?**
- Left click
 - Right click
 - Middle click
 - Double click
- d) **In the Rapid typing tutor, which of the following is not true?**
- Green letters denote right inputs.
 - Yellow letters stand for right inputs in extra time.
 - Red letters denote wrong inputs with in time.
 - Orange letters indicate wrong inputs with in time.
- e) **The lesson control panel can be used for _____.**
- Animation.
 - Enable or disable sounds.
 - Plain
 - Background

RAUSHAN DEEP

PGT (IT)
14.07.20XX